

JOB DESCRIPTION

JOB TITLE

Healthcare Assistants

RESPONSIBLE TO
JOB PURPOSE
ESSENTIAL SKILLS

Home Manager/Deputy Manager/Nurse in Charge

- Team Working Skills
- Good Communication Skills
- Caring and Compassionate Manner
- Flexibility

DESIRED SKILLS

- Experience of working in the older persons setting
- NVQ Level 2

KEY RESPONSIBILITIES

CARE OF RESIDENTS

- Assist residents who need help with personal care i.e. washing, dressing and using the toilet.
- Help residents with any mobility issues and assist in the use and care of aids and personal equipment.
- Provide care for residents who are unwell and may need care in bed.
- Help in the promotion of mental and physical activity of residents through talking to them, taking them out and sharing with them in activities such as reading, writing, hobbies and recreations in partnership with the activities co-ordinator.
- Make and change beds, tidy rooms and do occasional light cleaning (i.e. spillages), empty commodes etc.
- Give meals to residents, feed residents who need help, prepare drinks, tidy and clear the dining room.
- Answer call bells, the front door and the telephone. Greet visitors politely.
- Help care for residents who are dying.
- To ensure that residents with continence difficulties are regularly taken to the toilet and assisted with the use of continence aids.
- To participate in the planning and meeting of individual residents' needs as appropriate.
- Participate in Staff Meetings and training activities as required.
- Escort residents travelling to and from hospital appointments, social out outings etc.

Contracted hours 39 hrs per week. Salary £7.50 - £8.00 per hour. Applicants are required to provide an enhanced disclosure, cost to be met by individual.

Vacancy and Salary are reviewed every 6 months

Date Posted: 29/07/2016

